



Legal training

JULY – NOVEMBER

2018



City	Day	Date	Duration	Time	Topic
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JULY

Canberra	Tues	3	1/2 day	9 am – 12.30 pm	Register here for Understanding legislation
Canberra	Thur	12	3 hours	9 am – 12 pm	Register here for Procurement tips and tricks
Canberra	Wed/ Thur	18–19	2 days	9 am – 4.30 pm	Register here for Administrative law
Canberra	Tues	31	2.5 hours	1.30 – 4 pm	Register here for Legislative instruments: what you need to know

AUGUST

Canberra	Thur	2	3 hours	9 am – 12 pm	Register here for Contract management
Canberra	Tues	7	3 hours	1.30 – 4.30 pm	Register here for Delegations and authorisations
Canberra	Wed	15	1 day	9 am – 4.30 pm	Register here for Introduction to FOI
Sydney	Tues	28	1 day	9 am – 4.30 pm	Register here for Introduction to FOI

SEPTEMBER

Canberra	Tues	11	1/2 day	9 am – 12.30 pm	Register here for Statutory interpretation
Canberra	Wed	19	1 day	9 am – 4.30 pm	Register here for FOI next steps
Sydney	Thur	20	1 day	9 am – 4.30 pm	Register here for FOI next steps
Canberra	Wed/ Thur	26–27	2 days	9 am – 4.30 pm	Register here for How to run a code of conduct investigation

OCTOBER

Canberra	Tues	2	1/2 day	9 am – 12.30 pm	Register here for Advice writing
Canberra	Thur	4	1 day	9 am – 4.30 pm	Register here for FOI exemptions
Sydney	Mon	15	1 day	9 am – 4.30 pm	Register here for FOI exemptions
Canberra	Wed	17, 24 and 31	3 days	9 am – 4.30 pm	Register here for Essentials for the government lawyer
Melbourne	Fri	26	1 day	9 am – 4.30 pm	Register here for FOI exemptions

NOVEMBER

Canberra	Tues	6	1 day	9 am – 4.30 pm	Register here for Introduction to privacy
Melbourne	Wed	14	1 day	9 am – 4.30 pm	Register here for Introduction to privacy
Melbourne	Thur	15	1 day	9 am – 4.30 pm	Register here for How to undertake a review of action
Sydney	Wed	21	1 day	9 am – 4.30 pm	Register here for Introduction to privacy
Melbourne	Thur	22	1.5 hours	9 – 10.30 am	Register here for Tough conversations about poor performance
Melbourne	Tues	27	1 day	9 am – 4.30 pm	Register here for Code of conduct – applying sanctions

AGS offers a wide range of courses in administrative law, freedom of information, privacy, employment law, statutory interpretation, advice-writing, contracts and contract management and other topics relevant to government law. These sessions are designed to assist government employees in acquiring the legal knowledge and skills they need to do their jobs efficiently.

Our presenters are all AGS lawyers who are subject matter experts in the subjects they teach. AGS training sessions are full of interactive exercises, examples and challenging discussion, and always draw on the valuable experience participants themselves bring along. Participants will leave an AGS course with new knowledge, valuable insight and a fresh perspective.

Participants are provided with comprehensive and up-to-date course material which can be used in the workplace as a handy reference tool.

Our courses also attract CLE/CPD points.

AGS can deliver our standard course modules 'in-house' or we can tailor these and other presentations to suit your agency's needs.

Course prices (including GST)	CPD points
1 hour	\$100 1
1.5 hours	\$200 1
2 hours	\$300 2
2.5 hours	\$400 2
3 hours	\$500 2.5
1/2 day	\$600 3
1 day	\$920 6
2 day (Admin law)	\$1,550 12
2 day (Code of conduct)	\$2,000 12
3 day (Essentials for government lawyers)	\$2,000 18