



2017 LEGAL TRAINING



City | Day | Date | Duration | Time | Topic

JANUARY

Canberra	Tue & Wed	31-1	2 days		Admin law
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FEBRUARY

Canberra	Thu	2	1/2 day	pm	Advice writing
Canberra	Tue	7	1 day		Introduction to privacy
Canberra	Thu	9	1 day		Privacy: next steps
Canberra	Tue	14	1/2 day	am	Delegations and authorisations
Canberra	Wed	15	1 day		Principles of decision-making
Canberra	Thu	16	1 day		ACT FOI key concepts, exemptions and decision-making
Sydney	Tue	21	1 day		Introduction to privacy
Canberra	Tue	21	1/2 day	am	How laws are made
Canberra	Wed	22	1 day		Introduction to FOI
Canberra	Thu	23	1 day		FOI next steps
Canberra	Fri	24	1 day		FOI exemptions
Brisbane	Thu	23	1/2 day	am	FOI exemptions and decision-making
Sydney	Tue	28	1/2 day	pm	PID Act for Authorised Officers

MARCH

Canberra	Wed	1	Day 1 of 3 days		Essentials for the government lawyer
Melbourne	Thu	2	1 day		Appearing in the FWC
Canberra	Tue	7	1/2 day	pm	Statutory interpretation
Canberra	Wed	8	Day 2 of 3 days		Essentials for the government lawyer
Canberra	Thu	9	1/2 day	am	Constitutional issues in program design
Melbourne	Tue	14	1 day		Introduction to privacy
Canberra	Wed	15	Day 3 of 3 days		Essentials for the government lawyer
Sydney	Thu	16	1 day		Privacy: next steps
Canberra	Tue	21	1 day		Introduction to FOI
Canberra	Wed	22	1 day		FOI: next steps
Canberra	Thu	23	1 day		FOI exemptions
Brisbane	Tue	28	1/2 day	am	Privacy APP intensive
Melbourne	Wed	29	1/2 day	pm	FOI exemptions and decision-making
Canberra	Thu	30	1/2 day	pm	Masterclass privacy and employment

AGS offers a wide range of courses in administrative law, freedom of information, privacy, employment law, statutory interpretation, advice-writing, contracts and contract management and other topics relevant to government law. These sessions are designed to assist government employees in acquiring the legal knowledge and skills they need to do their jobs efficiently.

Our presenters are all AGS lawyers who are subject matter experts in the subjects they teach. AGS training sessions are full of interactive exercises, examples and challenging discussion, and always draw on the valuable experience participants themselves bring along. Participants will leave an AGS course with new knowledge, valuable insight and a fresh perspective.

Participants are provided with comprehensive and up-to-date course material which can be used in the workplace as a handy reference tool.

Our courses also attract CLE/CPD points.

AGS can deliver our standard course modules 'in-house' or we can tailor these and other presentations to suit your agency's needs.

Course prices (including GST)		CPD points
1 hour	\$100	1
1.5 hours	\$200	1
2 hours	\$300	2
2.5 hours	\$400	2
3 hours	\$500	2.5
1/2 day	\$600	3
1 day	\$920	6
2 day (Admin law)	\$1,550	12
2 day (Code of conduct)	\$2,000	12
3 day (Essentials for government lawyers)	\$2,000	18



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APRIL

Canberra	Wed	26	1/2 day	am	Advice writing
Canberra	Thu	27	1/2 day	am	Understanding legislation

MAY

Sydney	Tue	2	1/2 day	pm	PID Act for Authorised Officers
Melbourne	Wed	3	1.5 hours	am	Tough conversations about poor performance
Canberra	Thu	4	2.5 hours	am	Legislative instruments – what you need to know
Canberra	Tue	9	Day 1 of 3 days		Essentials for government lawyers
Canberra	Wed	10	1/2 day	pm	Delegations and authorisations
Sydney	Thu	11	1/2 day	am	Privacy APP intensive
Canberra	Tue	16	Day 2 of 3 days		Essentials for government lawyers
Melbourne	Wed	17	1 day		Privacy: next steps
Canberra	Thu/Fri	18 & 19	2 days		Admin law
Canberra	Tue	23	Day 3 of 3 days		Essentials for government lawyers
Melbourne	Tue	23	1 day		Introduction to FOI
Melbourne	Wed	24	1 day		FOI: next steps
Canberra	Wed	24	1 day		Introduction to privacy
Melbourne	Thu	25	1 day		FOI exemptions
Canberra	Tue	30	1 day		PID Act for investigators
Canberra	Wed	31	1/2 day	am	The PID Act for Authorised Officers

JUNE

Brisbane	Thu	1	1/2 day	am	Privacy APP intensive
Canberra	Tue	6	1 day		Principles of decision-making
Canberra	Wed	7	1/2 day	am	Statutory interpretation
Canberra	Thu	8	1/2 day	pm	How laws are made
Canberra	Tue	13	2 hours	pm	Procurement tips and ticks (1 pm to 3 pm)
Canberra	Thu	15	1 day		Privacy: next steps
Canberra	Tue	20	1 day		Introduction to FOI
Canberra	Wed	21	1 day		FOI: next steps
Canberra	Thu	22	1 day		FOI exemptions

For further information on our training, in-house or customised courses, please contact:

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Course prices (including GST)	CPD points
1 hour	1
1.5 hours	1
2 hours	2
2.5 hours	2
3 hours	2.5
1/2 day	3
1 day	6
2 day (Admin law)	12
2 day (Code of conduct)	12
3 day (Essentials for government lawyers)	18